GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

JW, CS & WSC – The Juvenile Justice (Care and Protection of Children) Act, 2015 (Central Act No. 2 of 2016) – Framing of guidelines for registration of Child Care Institutions under section 41 of Juvenile Justice (Care and Protection of Children) Act, 2015 (Central Act No. 2 of 2016) – Orders Issued.

DEPTT. FOR WOMEN, CHILDREN, DIFFERENTLY ABLED & SENIOR CITIZENS (PROG.1)

G.O.Ms.No.3, Dated:17.04.2017

Read the following:

1) G.O. Ms.No.30, Dept. for WCD&SCs (JJ), dt.27.06.2011.
2) From the Joint Secretary, Ministry of W&CD, Govt. of India, New Delhi, Lr. D.No.11-4/2015-CW-II, Dt.21.01.2016 & 02.02.2016.
3) From the Director, JW,CS&WSC, A.P., Hyd., Lr.No.P2/120 /2015, dt.16.06.2016, 05.08.2016 & 24.08.2016 & 24.11.2016.

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ORDER

In the reference first read above, rules were framed under the Women's and Children's Institutions (Licensing) Act, 1956 (Central Act No.105 of 1956) for issue of licenses to NGOs/ organizations to run institutions for reception or care or protection or welfare of Women or children; or service providers providing services as helpline/ counseling/ for tracing missing children etc.,

2. The Ministry of Law and Justice (Legislative Department) published the Juvenile Justice (Care and Protection of Children) Act, 2015 (Central Act, No.2 of 2016) in the Gazette of India on 1st January 2016, repealing Juvenile Justice (Care and Protection of Children) Act, 2000 under sec 111(1) of the Juvenile Justice (Care and Protection of Children) Act, 2015. This Act has come into force w.e.f. 15.01.2016.

3. In the reference second read above, the Joint Secretary, Govt. of India, Ministry of Women & Child Development, New Delhi, has stated that as per the action taken report received from the state of A.P. relates to the W.P.No.473/2005, the NGOs/ organizations have been registered under Women's and Children's Institutions (Licensing) Act, 1956 (Central Act No.105 of 1956) and not under the Juvenile Justice Act. Further, section 41 of the new the Juvenile Justice (Care and Protection of Children) Act, 2015 also makes it mandatory to register all Child Care Institutions under the Juvenile Justice (Care and Protection of Children) Act, 2015 within a period of six months from the date of commencement of the Act. It has, therefore, been requested to appraise all the Child Care Institutions, which are not registered under Juvenile Justice Act about the provision of the Act and direct them to get themselves registered under the said Act.

4. As per section 41 of the Juvenile Justice (Care and Protection of Children) Act, 2015 (Central Act, No.2 of 2016), all institutions, whether run by a State Government or by voluntary or non-governmental organizations, which are meant, either wholly or partially, for housing the children in need of care and protection or children in conflict with law, shall, be registered under this Act in such manner as may be prescribed, within a period of six months from the date of commencement of this Act, regardless of whether they are receiving grants from the Central Government or, as the case may be, the State Government or not;

5. The Director, Juvenile Welfare, Correctional Services & Welfare of Street Children, (Andhra Pradesh), Hyderabad in her letter third read above, has stated

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that a Committee has been constituted for preparation of draft guidelines / rules for registration of Child Care Institutions under the provisions of the Juvenile Justice (Care and Protection of Children) Act, 2015 . The Committee has thoroughly discussed the process of registration and procedure and conditions to be laid down for registration of Child Care Institutions under the Juvenile Justice Act. While preparing Draft guidelines, the Committee has also studied the procedure to be followed by the neighbouring States i.e., Tamilnadu, Karnataka and Odisha and requested to issue necessary orders in the matter.

6. In the meanwhile, the Government of India framed the Juvenile Justice Model Rules, 2016 and stated that as per the proviso of Section 110(1) of the Juvenile Justice (Care & Protection of Children) Act, 2015, the State Government is required to make rules to carry out the purposes of the Act which should be in conformity with the Juvenile Justice Model Rules, 2016 and where such State Rules are not made, the Juvenile Justice Model Rules, 2016 shall apply. Accordingly, the Director, Juvenile Welfare, Correctional Services & Welfare of Street Children, Andhra Pradesh, Vijayawada vide their Office Memo P2/56/2016, dt.19.10.2016, the Model Rules of Government of India were communicated to all the stakeholders of Juvenile Justice System including Government Officials of their Department and other line departments and non-government functionaries that the model Juvenile Justice Rules, 2016 will be applicable till such time the Andhra Pradesh Juvenile Justice Rules are notified by the State Government.

7. Government vide G.O.Rt.No.120, Dept. for Women, Children Disabled &Senior Citizens, Dated:28.06.2016, constituted a Committee for framing the draft Andhra Pradesh Juvenile Justice Rules, 2016. The Director, Juvenile Welfare, Correctional Services & Welfare of Street Children, A.P., Vijayawada, has informed that the final copy of draft State Rules for the Juvenile Justice (Care & Protection of Children) Act, 2015 will be submitted soon. Hence, till the framing of State Rules the Juvenile Justice Model Rules issued by the Government of India shall apply.

8. After careful examination of the issue and the proposal of the Director, Juvenile Welfare, Correctional Services & Welfare of Street Children, Andhra Pradesh, the Government have decided to supersede the earlier orders if any, issued relating to the registration of Child Care Institutions, and to frame the guidelines for registration of Child Care Institutions under section 41 of the Juvenile Justice (Care and Protection of Children) Act, 2015 (Central Act No. 2 of 2016)**.**

9. Accordingly, in supersession of the earlier orders if any issued relates to registration of Child Care Institutions, Government, hereby issue the following guidelines for registration of all the Child Care Institutions which are meant, either wholly or partially, for housing the children in need of care and protection or children in conflict with law, under section 41 of the Juvenile Justice (Care and Protection of Children) Act, 2015, regardless of whether they are receiving grants from the Central Government or, as the case may be, the State Government or not;

1. Mandatory registration of Child Care Institutions under Juvenile Justice (Care and Protection of Children) Act:

a) All Child Care institutions as defined in section 2(21) of the Juvenile Justice (Care and Protection of Children) Act, 2015 (Central Act No. 2 of 2016), whether run by a State Government or by voluntary or Non-Governmental Organizations, which are meant, either wholly or partially, for housing children in need of care and protection or children in conflict with law, shall, be registered under section 41 of the Juvenile Justice (Care and Protection of Children) Act, 2015 regardless of whether they are receiving grants from the Central Government or, as the case may be, the State Government or not.

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b) No person/institution/service provider shall establish or maintain an Institution or facility for children except and in accordance with the Juvenile Justice (Care and Protection of Children) Act, 2015 and Rules framed there under.

c) The Director, Juvenile Welfare, Correctional Services and Welfare of Street Children, Andhra Pradesh shall issue notification on behalf of the Government of Andhra Pradesh inviting the attention of the public in general and the NGOs, Voluntary Organizations, Trusts etc., who are running or intend to run child care institutions in specific, to the provision of compulsory registration and the legal implications in case of non compliance under the Act.

d) Institutions which are holding valid licenses obtained under Women's & Children's (Licensing) Act, 1956 for the purpose to run the child care institutions shall also be registered under the Juvenile Justice (Care and Protection of Children) Act 2015.

e) As a one-time-opportunity, the child care institutions which are being maintained without registration as on the date of publication of notification, shall immediately apply for registration within the due date for application. in Form 27 of the Juvenile Justice Rules, 2016 framed by Government of India together with a copy each of rules, byelaws, memorandum of association, list of governing body, office bearers, list of trustees, balance sheet of preceding three years, statement of past record of social or public service provided by the institution.

f) The institution or organization shall also submit a declaration along with the application stating that person or the organization regarding any previous conviction record or involvement in any immoral act or in an act of child abuse or employment of child labor or that it has not been black listed by the Central or State Government.

g) Any person or persons in-charge of an institution housing children in need of care and protection and children in conflict with law, who fail to comply the provisions of sub section (1) of section 41 of Juvenile Justice Act, 2015 or the relevant Rules made there under, will be punished under section 42 of the Juvenile Justice (Care and Protection of Children) Act, 2015.

h) These guidelines shall form part of the Rules at the time of framing of State Rules under Juvenile Justice (Care and Protection of Children) Act, 2015.

i) Since all the Child Care Institutions should get registered under Section 41 of the Juvenile Justice (Care and Protection of Children) Act, 2015, the existing procedure of getting registered under Women's and Children's Institutions (Licensing) Act, 1956 (Central Act No.105 of 1956) is no more valid.

j) The Director, Juvenile Welfare, Correctional Services and Welfare of Street Children, Andhra Pradesh shall take necessary action as per rules either to remove or to change the present online facility for the Registration of Child Care Institutions which is available on the website with name http://www.missingperson.ap.nic.in suitably and to construct / develop / maintain a new and exclusive web portal for the purpose of online registration of Child Care Institutions under the Juvenile Justice Act, 2015 with the support of National Informatics Centre (NIC), Government of India.

2. Conditions / Eligibility for seeking grant of Registration under the Juvenile Justice (Care and Protection of Children) Act:

a) The Organization/ Institution who have applied to the Government seeking for registration under Juvenile Justice Act should have been registered, as on the date of such application, under the Societies

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Registration Act, 1860 or Companies Act, 1953 or Indian Trust Act or such other Act providing for such registration which for the time being is in force.

b) Organization / Institution who has applied for grant of Registration should have possessed the capacity to establish and run the institution as a Children Home or Open Shelter or Special Adoption Agency or Observation Home or Special Home or Place of Safety as the case may be as on the date of submission of application for grant of Registration.

c) All mandatory requirements as required under the Act or the Rules to establish Child Care Institution should have possessed by the Organization/ Institution by the date of submission of application to the Government.

d) The Organization/ Institution applied for grant of Registration shall agree to abide by all conditions laid down in the Act and the Rules made there under and the directions issued by the Government of Andhra Pradesh from time to time.

e) The institutions registered under this Act shall be open for verification by the authorities implementing the Juvenile Justice (Care and Protection of Children) Act, 2015 and the authority can withdraw or cancel the registration of such institutions which are functioning contrary to the provisions of the Juvenile Justice Act.

f) Whenever the institution receives a child in need of care & protection or a child in conflict with law, as the case may be, they shall report the same to the nearest police station (if the child is brought to them by the persons other than the police) and shall also enter the details on the website of "www.trackthemissingchild.gov.in' and inform the concerned in such manner as may be directed by the Government / Director / Registration Authority. If any child goes missing from their institution, they shall report the same to the concerned Police Station, and shall enter the same on the website of 'www.trackthemissingchild.gov.in'.

g) Applications which satisfy the criteria laid in the Juvenile Justice Rules will be eligible for consideration to grant of Registration by the Government.

3. Mode of Application for grant of Registration:

a) The Director, Juvenile Welfare, Correctional Services and Welfare of Street Children, Andhra Pradesh will issue notification on behalf of the Government of Andhra Pradesh. Notification for registration will be issued twice in a year with a minimum gap of six months from the previous notification.

b) Organizations/Institutions that are intending to establish child care institution shall have to apply for registration through online only when the Government issue notification inviting applications for registrations under the Juvenile Justice (Care and Protection of Children) Act, 2015.

c) If the same organization intends to apply for registration of more than one Child Care Institutions, the organization shall have to make separate application for each Child Care Institution.

d) At the time of application, the organization shall keep ready with all information, particularly which is mandatorily required, to furnish through online. Application submitted without the required information will not be accepted by the Department.

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e) After the process of submission of application is completed through online, the copy of application and check-list shall be downloaded and signed by the authorized person. The signed copy of application, along with the required documents shown in the check-list, shall be submitted physically in the office of the District Probation Officer of the concerned district where the proposed Child Care Institutions exist on or before the last date.

f) The copy of application shall be accompanied by a non-refundable Demand Draft for an amount of Rs.750/- towards registration fee obtained from any nationalized bank in the name of the Director, Juvenile Welfare, Correctional Services and Welfare of Street Children, Government of Andhra Pradesh. This amount will be deposited in the 'Juvenile Justice Fund' and will be utilized for the welfare and rehabilitation of the children dealt with under the Act and as specified in the Act and Rules.

g) It shall be the responsibility of the Organization/Institution that the print-out of online application along with required documents is submitted in the O/o District Probation Officer, Juvenile Welfare, Correctional Services office, on or before the last date and obtain acknowledgement.

h) Mere submission of applications through on-line will not be taken into consideration by the department for granting Registration unless the Organization/Institution submit the physical copy of application along with the mandatorily required documents in the O/o District Probation Officer, Juvenile Welfare, Correctional Services Department of the concerned district. All documents shall invariably be signed by the person authorized by the Organization/ Institution along with the office-seal. All incomplete applications and applications submitted without required documents as per the check-list will be rejected.

i) Keeping in view the implications of section 41(4) of the Juvenile Justice (Care and Protection of Children) Act, 2015 the District Probation Officer, before issuing acknowledgement in token of receipt of the application, shall exercise utmost care in ensuring that all mandatory documents are enclosed to the application and are duly signed by the authorized person of the NGO.

Note: The concurrence of Finance (FMU(WCDLH)) Department on point (f) above has been obtained vide their U.O. No.49027/46/2017-SO (FMU(WCDLH)), dt.06.04.2017. However, later instructions will be issued separately for operationlizing the fund.

4. Registration Authority:

The District Probation Officer designated to issue Registration Certificate in the district will be the Registration Authority.

5. District Level Inspection Team:

a) There will be a District Level Inspection Team in every district for the purpose to inspect the institution for physical verification and to submit a report on the application received from any organization/institution for granting Registration. The District Level Inspection Team will comprise of

1. District Probation Officer
2. Protection Officer (IC) of District Child Protection Unit.
3. Legal Cum Probation Officer of District Child Protection Unit.
4. Child Development Project Officer (working in the District Head Quarters)

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6. District Level Approval Committee:

There will be a District Level Approval Committee in every district for the purpose to grant Registration to the eligible organization to establish and run child care institution as per the provisions made in the Juvenile Justice (Care and Protection of Children) Act, 2015. The Committee will be headed by the Collector and District Magistrate. The District Level Approval Committee will comprise of:

1. The Collector & District Magistrate ….. Chairperson
2. Addl. Joint Collector ….. Vice Chairperson
3 Addl. Superintendent of Police, Special Juvenile Police Unit … Member
4. Registrar of Co-operative Societies ….. Member
5. Project Director, District Women & Child Development Agency ….. Member
6. Asst. Director, Disable Welfare Dept .... Member
7. Chairperson of Child Welfare Committee …. Member
8. One Social Worker (female) Member from Juvenile Justice Board ….. Member
9. District Probation Officer …. Member/Convener

Six members of the Committee shall form the quorum for conducting the meetings.

7. Process of verification to issue Provisional Registration Certificate:

a) The District Probation Officer, within four days from the date of receipt of application, both in case of fresh and renewal, shall arrange for physical verification of the Institute by the District Level Inspection Team with the support of details furnished in the application and to confirm the arrangements are in consonance with the eligibility criteria required for registration. It shall be ensured that there shall be minimum three members in the Team at the time of verification.

b) At the time of physical verification by the District Level Inspection Team, the team shall determine and record the capacity and purpose or objective of the institution for the purpose to register the institution as Children Home or Open Shelter or Specialized Agency or Observation Home or Special Home or Place of Safety, as the case may be by duly placing before the District Level Approval Committee for sanction of registration certificate. Under no circumstances, the Child Care Institutions shall not alter the purpose or objective of the institution specified in the registration certificate.

c) If the District Level Inspection Team, after physical verification, is totally convinced with the details furnished in the application and the arrangements in the institution are in consonance with the eligibility criteria required for grant of registration, the Team may, for the reasons to be recorded in their report, recommend to issue Provisional Registration Certificate. Basing on the Team's report the recommendations shall be entered through online. Later, the District Probation Officer has to generate the Provisional Registration Certificate and arrange to issue the Certificate immediately to the concerned organization under proper acknowledgment.

d) The time period to issue Provisional Registration Certificate by the District Probation Officer shall not exceed 30 days from the date of receipt of physical copy of application in complete shape, unless the

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application is kept pending, for valid reasons, for the decision of the District Level Approval Committee.

e) For any reason, if the provisional registration certificate could not be issued within one month from the date of application, the proof of receipt of application for registration shall be treated as provisional registration to run an institution for a maximum period of six months.

f) If the District Level Inspection Team, after physical verification, is not satisfied with the performance or the arrangements/facilities made by the organization for the children are not in consonance with the prescribed criteria for registration or adequate facilities do not exist in the institution, the observations of the Team has to be recorded and placed before the District Level Approval Committee meeting for its appraisal. Further, in such cases, the District Level Inspection Team shall issue an order before expiry of one month from the date of receipt of the application that the institution is not entitled for even provisional registration.

g) If an organization or institution that has been rejected for even provisional registration, can make a fresh application after rectifying the defects pointed out by the District Level Inspection Team, before the last date for receipt of applications.

h) The grant of Provisional Registration Certificate does not confer any right on the applicant organization to claim for permanent Registration Certificate from the Government.

8. Process of verification to issue final Registration Certificate:

a) District Probation Officer, immediately on receipt of application in complete shape, shall after thorough scrutiny forward the application within five days from the date of receipt, to the Superintendent of Police in the District with a covering letter requesting to verify the antecedents of the organization and arrange to send a report to the District Probation Officer office within 20 days from the date of receipt of the letter.

b) The report on the antecedents has to be furnished by the office of Superintendent of Police to the District Probation Officer within 20 days from the date of receipt of the requisition, in view of the stipulation made in sub section (5) of section 41 of the Juvenile Justice (Care and Protection of Children) Act, 2015.

c) District Probation Officer, immediately on receipt of antecedents verification report from the Office of the Superintendent of Police, shall arrange to convene the meeting of District Level Approval Committee under the Chairmanship of the Collector and District Magistrate. The District Probation Officer shall prepare a statement of all proposals received for registration and place before the Committee along with the antecedents verification reports, District Level Inspection Team's reports etc., for its decisions, to be recorded in a separate register, on grant of Registration to the applicant organizations.

d) The decisions taken by the District Level Approval Committee on the Registration proposals shall promptly be entered through online and communicated to all the applicant organizations through registered post.

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e) The applicant organization whose proposals are approved by the District Level Approval Committee for grant of Registration shall be issued Registration Certificate by generating the Registration Certificate in Form 28 of the Juvenile Justice Rules, 2016 through online by the District Probation Officer on the same day. For release of Registration certificate to the organization, the organization shall return the original copy of the Provisional Registration Certificate to the District Probation Officer. The entire process for grant of Registration shall be completed and the application is disposed of within six months from the closing date for submission of applications through online by the District Probation Officer office.

f) After getting registration certificate from the Department, the Child Care Institution shall inform the Child Welfare Committee / the Juvenile Justice Board and to the District Probation Officer office about their readiness to receive the children.

g) The District Probation Officer shall supply, from time to time, the list of Registered Child Care Institutions in the district to the Child Welfare Committee, Juvenile Justice Board and to all other concerned for information.

h) The District Probation Office shall open independent file for each of all applications received in the office for registration. All the documents, record of correspondence, previous and future inspection reports etc., shall be maintained in the same file for office record purpose.

9. Validity of registration:

The period of registration of an institution shall be five years and it shall be subject to renewal in every five years.

10. Registration not transferable:

a) Registration of Child Care Institutions shall not be transferable.

b) Any change in governing body / executive committee / management body should invariably be intimated to the registration authority within seven working days from the date from which the change came in to effect.

11. Renewal of registration:

a) All Institutions or organizations shall be bound to seek renewal of registration three months prior to the date of expiry of registration.

b) The decision on renewal of registration shall be based on the annual review done in the year in which the renewal is sought.

c) Application for renewal of registration of an institution shall be disposed of by the registration authority within sixty days from the date of submission of application through online by following the same procedure followed in case of fresh applications.

d) If any institution or organization fails to submit application for renewal within three months from the date of expiry of registration, the registration authority will not accept to take application for renewal. In such cases the institution shall have to make fresh application for grant of registration certificate to be disposed of within six months.

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e) The Director / Registration Authority shall review annually after registration under sub-section (1) of section 41 of the Act, of the facilities, staff, infrastructure and compliance with the standards of care, protection, rehabilitation and reintegration services and management of the institution or the organization as laid down under the Act and the rules.

f) If the inspection or the annual review reveals that there is unsatisfactory compliance with the standards of care, protection, rehabilitation and reintegration services and management of the institution as laid down under the Act and the rules or the facilities are inadequate, the State Government may, at any time, serve notice on the management of the institution and after giving an opportunity of being heard, declare within a period of sixty days from the date of the detailed inspection or annual review as the case may be, that the registration of the institution or organization, shall stand withdrawn or cancelled from a date specified in the notice and from the said date, the institution shall cease to be an institution registered under sub-section (1) of section 41of the Act.

g) When an institution ceases to be an institution registered under the Act or has failed to apply for registration within the time frame laid down in the said provision or has not been granted provisional registration, the said institution shall be managed by the State Government or the children placed therein shall be transferred by the order of the Board or the Committee, to some other institution, registered under sub-section (1) of section 41 of the Act.

12. **Issue of duplicate registration certificate:**

In case, the registration certificate granted by the Registration Authority is lost /destroyed or mutilated, the NGO may apply to the Registration Authority for grant of duplicate registration certificate. The Registration Authority, on being satisfied with the reasons furnished in the application shall communicated the orders of issue / refusal within 30 days of receipt of application.

13. Penalty:

Any person or persons in-charge of an institution housing children in need of care and protection and child in conflict with law fail to comply the provisions under sub section (1) of section 41 of Juvenile Justice Act, 2015 or the relevant Rules made there under, will be punished under section 42 of Juvenile Justice Act, 2015.

14. Cancellation of Registration:

The Registration Authority or the Director of Juvenile Welfare, Correctional Services & Welfare of Street Children or Government may, as the case may be, without prejudice to any other penalty under the Juvenile Justice (Care and Protection of Children) Act, 2015 or other statute, shall have the powers to cancel or withhold the registration granted to the Child Care Institutions by communicating the grounds:

a) If it is noticed that there is unsatisfactory compliance with the standards of care, protection, rehabilitation and reintegration services as specified in section 53 or the facilities in the Child Care Institutions are inadequate, as laid down under the Act and Rules or if there is any violation of

minimum standards of care and protection or guidelines as prescribed by Government or the Director, Juvenile Welfare, Correctional Services and Welfare of Street Children or the Registration Authority.

b) If there is any instance of neglect / abuse / exploitation of the inmates physically / mentally, by the staff or any other person.

c) If the management of the institution being persistently carried on in an unsatisfactory manner or is being carried on in a manner highly prejudicial to the moral / physical / mental well being of the inmates.

d) If the institution has, in the opinion of the Registration Authority, otherwise rendered itself unsuitable for the purpose.

Provided that no order of cancellation shall be made until an opportunity is given to the in-charge of the Child Care Institutions to show cause as to why the registration should not be cancelled. In every case of cancellation, the registration authority or the Director of Juvenile Welfare, Correctional Services & Welfare of Street Children or the Government, as the case may be, may, at any time, communicate the grounds or serve notice on the management of the institution or the organization.

Provided further that for reasons to be recorded in writing and where situation warrants in the interest of the children or residents, the registration authority may cancel the registration and order for closure of the institution without following the above proviso.

15. Appeals:

Any institution/person aggrieved by a decision taken by the registration authority, may submit an appeal with the Collector and District Magistrate within 30 days of receipt of the order. The Collector & District Magistrate shall dispose of the appeal within 90 days of receipt after giving the appellant a reasonable opportunity of being heard. However, the Director, Juvenile Welfare, Correctional Services and Welfare of Street Children, Government of Andhra Pradesh shall be the final authority for redressal of all grievances relating to Registration of Child Care Institution under Juvenile Justice Act, 2015.

16. Cessation of Institution /Service Provider:

1. An institution / service provider shall be closed and cease to function under the following circumstances:

a) Where registration of Child Care Institutions is cancelled or suspended by the registration authority or the Director, Juvenile Welfare, Correctional Services & Welfare of Street Children or the Government, as the case may be or due to expiry of validity period.

b) Where an appeal has not been preferred against the orders of cancellation /rejection for renewal immediately on the expiry of the period prescribed for such appeal.

c) Where such appeal has been preferred but the order on the cancellation / rejection for renewal is upheld from the date of appellate order.

d) Where the organization / institution surrenders its registration to the Registration Authority from the date acceptance on such proposal for surrender of registration.

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2. In respect of the closed down Child Care Institutions or the Child Care Institutions whose registration is temporarily withheld, the District Probation Officers shall ensure that children from such Child Care Institutions are safely shifted to the nearest registered Child Care Institutions duly producing them before the Child Welfare Committee/ Juvenile Justice Board and plan for necessary rehabilitation with the help of the staff of District Child Protection Unit. However, no girl child shall be entrusted to the care of any male person or to the institution that deals with boys.

3) Cancellation of registration shall entail blacklisting of the institution for a minimum period of 5 years. The institution / service provider will become ineligible for funds from State Government / Government of India etc., apart from action as may be warranted under the Act.

17. **Surrender of registration certificate:**

a) The person-in-charge / Chief functionary of Child Care Institutions / NGO, if specially authorized in this behalf by resolution of the managing committee, may on giving six months notice in writing to the Registration Authority, apply for withdrawal of the registration granted in respect of that Child Care Institutions. After expiry of the said period from the date of notice unless before that time the notice is withdrawn, the registration shall cease to have its effect; and the registration of the particular unit of the organization shall cease to function.

b) No child shall be received into any such institution after the date of such notice and the children of such institution shall be admitted in similar registered child care institutions by producing them before the Child Welfare Committee / Juvenile Justice Board.

18. **Visits / Inspections to the Child Care Institutions:**

a) The District Probation Officer shall conduct visits/inspections to the Child Care Institutions in the district either by himself or through the Protection Officer (IC) once in every month.

b) Any other officer authorized by the Director of Juvenile Welfare, Correctional Services or the Government or the Registration Authority can visit the institution with or without prior intimation.

c) Notwithstanding anything contained in any other law for the time being in force, the inspection committee appointed under section 54 of the Juvenile Justice (Care and Protection of Children) Act, 2015 shall have the powers to inspect any child care institution, even it is not registered, to determine whether such institution is housing children in need of care & protection.

19. Training to the functionaries:

a) All the District Probation Officers/Protection Officers (IC) / Social Workers of District Child Protection Unit and other functionaries shall be provided necessary training on scrutiny of application, process of registration and other on-line operations at district level.

b) The State Government / Director, Juvenile Welfare, Correctional Services and Welfare of Street Children shall make available the online program with forms, duly modifying the same, as and when required, in partnership with the National Informatics Centre (NIC), Government of India.

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10. The Director, Juvenile Welfare, Correctional Services and Welfare of Street Children A.P., Vijayawada shall take necessary action accordingly.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

DR.(Smt.)POONAM MALAKONDAIAH,
PRINCIPAL SECRETARY TO GOVERNMENT (FAC).

To
The Director, JW,CS&WSC, A.P., Vijayawada.
All the Members of District Level Inspection Team / District Level Approval Committee through the Director, JW,CS&WSC, A.P., Vijayawada.

Copy to:-
The Commissioner, WD&CW Dept., A.P., Guntur.
All District Collectors.
All Heads of the Departments.
The J.S. to Hon'ble Chief Minister
The P.S. to Chief Secretary
The P.S to M (WCDA&SC)
The P.S. to Prl. Secy. to Govt., Dept, for WCDA & SC.
The P.S. to Secy. to Govt., Dept, for WCDA & SC.
The Programme-II Section, Dept. for WCDA&SC,
The Director General of Police, A.P., Hyd.
The Commissioner for Cooperation & Registrar of Coop Societies, 5th Floor, Gruhakalpa,M.J. Road, Hyderabad - 500001.
Law (E1) Department.
LET & F Dept., A.P. Secretariat.
The Jt. Secy. to Govt. of India, Ministry of W&CD, New Delhi.
SF/SC

//FORWARDED :: BY ORDER//

SECTION OFFICER